

BOOK (single author):

Note: Author first last, *Title* (Pub. Location: Publisher, Date), pages cited.
23. John Smith, *Theology: A History* (London: Oxford University Press, 2017), 23-27.

Bibliography: Author last, first. *Title*. Pub location: Publisher, Date.
Smith, John. *Theology: A History* London: Oxford University Press, 2017.

BOOK (multiple authors): Arrange authors in the order they are listed (don't alphabetize yourself). List all authors in the bibliography; for 4+ authors, use "et al." (and others) in the note

Note: Author first last and author first last, *Title* (Location: Publisher, Date), pages cited.
34. Mary Gibbons and Gerald Adams, *Ethics* (New York: Macmillan, 1972), 19.
35. Harry Gold et al., *Church Architecture* (New York: Hachette, 1995), 22.

Bibliography: Author1 last, first and author2 first last. *Title*. Pub location: Publisher, Date.
Gibbons, Mary and Gerald Adams. *Ethics*. New York: Macmillan, 1972.
Gold, Harry, Carrie Adams, Joan West, and Marvin Hum. *Church Architecture*. New York: Hachette, 1995.

BOOK (editor/translator in place of an author): Use "ed." for editors or "trans." for translators. For multiple editors/translators, follow rules for books with multiple authors.

Note: Editor first last, ed., *Title* (Location: Publisher, Date), pages cited.
3. Matt Lance, ed. *Church Finance* (Minneapolis: Fortress Press, 2014), 223.

Bibliography: Editor last, first, ed. *Title*. Location: Publisher, Date.
Lance, Matt, ed. *Church Finance*. Minneapolis: Fortress Press, 2014.

BIBLE: In most cases, an in-text citation after the quotation suffices. Biblical sources are not generally included in a bibliography. Use an abbreviation of the book name, chapter number, and verse. Do not add page numbers. If you choose to include a note:

Note: Book. Chapter:verse (Version).
7. 1 Thess. 5:2-5 (NRSV).

BOOK CHAPTER/ARTICLE: if there is an editor, include his/her name after the title

Note: Author first last, "Title of Chapter/Article," in *Book Title*, ed. Editor first last (Location: Publisher, Year), pages cited.
18. Harriet Lewis, "Women in Job," in *Job*, ed. Alex Pine (New York: Hachette, 2018), 22-23.

Bibliography: Author last first. "Title of Chapter." In *Book Title*, edited by Editor first last, Chapter pages. Location: Publisher, Date.
Lewis, Harriet. "Women in Job." In *Job*, edited by Alex Pine, 19-34. New York: Hachette, 2018.

BOOK IN A SERIES: You're not required to put information on a series, but including can add credibility. There is the possibility that there are 2 editors: 1 for the book, 1 for the series. The editor follows the respective title (book editor follows book title, series editor follows series title)

Note: Author first last, *Book Title*, Series Title (Location: Publisher, Year), pages cited.
6. Jerome Jenkins, *1 Corinthians*, The Feminist Bible, (Garden City, New York: Doubleday, 1984), 222.

Bibliography: Author last, first. *Book Title*. Series Title. Location: Publisher, Year.
Jenkins, Jerome. *1 Corinthians*. The Feminist Bible. Garden City, New York: Doubleday, 1984.

EBOOK: Include either the URL for ebooks you found on a website or the name of the ebook publisher/database

Note: Author first last, *Book Title* (publisher location: Publisher, pub. Date), pages cited, URL or database.

26. Jane Austen, *Emma* (New York: The Athenaeum Society, c. 1892), 45-46,
catalog.hathitrust.org/Record/000426789.

32. Athalya Brenner, *A Feminist Companion to Prophets and Daniel* (London: Sheffield Academic Press, 2001), 67, EBSCO.

Bibliography: Author last first. *Book Title*. Publisher location: publisher, pub. Date. URL or database.

Austen, Jane. *Emma*. New York: The Athenaeum Society, c. 1892.

Catalog.hathitrust.org/Record/000426789.

Brenner, Athalya. *A Feminist Companion to Prophets and Daniel*. London: Sheffield Academic Press, 2001. EBSCO.

JOURNAL ARTICLE (print): Not all journals have the same information: give what information the journal has! Follow the same author guidelines as for books.

Note: Author first last, "Article title," *Journal Name* volume #, issue # (Month/Season Year): pages cited.

22. Laura Gibbons, "Religion," *Biblical Ethics* 22, no. 2 (April 2012): 444-446.

Bibliography: Author last, first. "Article title." *Journal Name* volume #, issue # (Month/Season Year): pages.

Gibbons, Laura. "Religion." *Biblical Ethics* 22, no. 2 (April 2012): 440-460.

JOURNAL ARTICLE (database): For online sources, we use DOIs or URLs. For recognized academic databases, use the database name in place of a URL. Sometimes there may not be page #s listed—in that case, leave page #s out

Note: Author first last, "Article title," *Journal Name* volume #, issue # (Month/Season Year): pages cited.

Database/URL/DOI.

5. Sarah Ali, "St. Paul's Church," *Anglicanism* 22, no. 12 (Spring 1990): 22. JSTOR.

Bibliography: Author last, first. "Article Title." *Journal name* volume #, issue # (Month/Season Year): pages. Database.

Ali, Sarah. "St. Paul's Church." *Anglicanism* 22, no. 12 (Spring 1990): 19-23. JSTOR.

WEBSITES AND BLOGS: use what information is available. If you are citing the whole website, remove "Title page."

Note: Corporation or Author first last, "Title of page," Title of site, Owner of site (if different), URL (accessed Month Day, Year).

12. Alice Mast, "Demographics," Episcopal Church, www.eonline.org/demos (accessed March 12, 2018)

Bibliography: Corporation or Author last, first. "Title of page." Title of site. Site owner (if different). URL (accessed Month Day, Year).

Mast, Alice. "Demographics." Episcopal Church. www.eonline.org/demos (accessed March 12, 2018).

SOCIAL MEDIA/VIDEO: for videos, use "author" for an interviewer or principal character. If none, start with the title. For "new media" like this, more information is better: give the information that is available to you. Focus on giving the date of access, the date it was initially published/modified, and how it can be accessed.

Note: Author first last, Twitter Post, Month Day, Year, Time stamp, URL of Tweet.

Sarah Smith, Twitter Post, July 30, 2015, 2:03 p.m., http://www.twitter.com/sarah_smith

Author first last, "Title of Video," YouTube video, date posted, access date, URL.

Adele, "Rolling in the Deep," YouTube video, posted October 1, 2011, accessed July 8, 2016,
www.youtube.com/asdf89234

Bibliography: Author last name, first. Twitter Post. Month Day, Year. Time stamp. URL of Tweet.
Smith, Sarah. Twitter Post. July 30, 2015. 2:03 p.m. http://www.twitter.com/sarah_smith

Author last, first. "Title of Video." YouTube video. Date posted. Access date. URL.
Adele. "Rolling in the Deep." YouTube video. Posted October 1, 2011. Accessed July 8, 2016.
www.youtube.com/asdf89234

SOURCE QUOTED IN ANOTHER: If possible, you should use a quote using the source in which it was originally published. When not available, cite as it is "quoted in"

Note: Original author first last, Original citation..., quoted in Secondary author first last, complete citation...
Louis Zed, "Anglican Identity," *Christian Society*, (London: Queensbury, 2012), 234, quoted in George Mason, "Who We Are," *History of Anglicanism* (New York: Church Publishing, 2014), 238.

Bibliography: Original author last first, Original citation..., quoted in Secondary author first last, complete citation...
Zed, Louis. "Anglican Identity." *Christian Society*. London: Queensbury, 2012. Quoted in George Mason, "Who We Are." *History of Anglicanism*. New York: Church Publishing, 2014).